

Instructions for Setting Up your Individual Artist's Page on the Guild's Website

Exhibiting and Associate Members Only

1. Create a biography about your work and accomplishments in a word processing program. You may list awards, educational degrees, membership affiliations, publications as well as information about you as an artist. If you wish to submit an artist's statement, that is also fine.

Please note: *We are no longer including links to personal or commercial websites or mentions of galleries that represent your work that are within the Guild's regional area.*

2. Prepare up to 10 gallery images that represent your work.
 - a. They should be JPEG images with no more than 800 pixels in the longest direction.
 - b. The preferred resolution is 72 ppi (pixels per inch).
 - c. If you wish titles to appear beneath each image, include the title in the file name exactly as you wish it to appear, or email a list identifying the title with each image.
 - d. If you wish the images to appear in your gallery in a particular order, indicate the order by assigning numbers 1 through 10.
 - e. Please make your choices thoughtfully because it is time-consuming for the Webmaster to make subsequent changes. *Unless there is a major stylistic change in your work, changes will not be permitted.*
3. If you need assistance please send an email to the address below. If your question requires a discussion include your phone number and a suggested time to call you.
4. Email your biography and images to webmaster@guildofcreativeart.org.