

# Class Proposal

To be filled out by Instructor for each class and submitted to:  
Coordinator of Educational Services, Guild of Creative Art, 620 Broad St, Shrewsbury, NJ 07702  
All proposals require approval by Guild president/Board of Trustees.

*(Instructors must be Exhibiting Members of the Guild of Creative Art, with all membership dues fully paid. The Guild reserves the right to cancel or terminate any class.)*

Title \_\_\_\_\_ # Sessions \_\_\_\_\_

Media \_\_\_\_\_ Age Group \_\_\_\_\_

Instructor \_\_\_\_\_ email \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_

Class date(s) \_\_\_\_\_ through \_\_\_\_\_ Time \_\_\_\_\_

Place: Studio / Gallery / Other: \_\_\_\_\_

*Note: offsite locations must receive special permission.*

Full Price \$ \_\_\_\_\_ Registration by \_\_\_\_\_ Pd in full or Deposit? \_\_\_\_\_

*Note: for classes, a \$6 per student fee, per class, is paid to the Guild.*

Course Description/Objectives

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Class Maximum \_\_\_\_\_ Class Minimum \_\_\_\_\_

Pre-Requisite Classes Required \_\_\_\_\_

Suggested Materials \_\_\_\_\_

Instructor's requirements \_\_\_\_\_

Instructor's bio \_\_\_\_\_

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**Please include 1-3 JPEG's of artwork illustrations to accompany proposal, and if desired, a photo of the Instructor.**